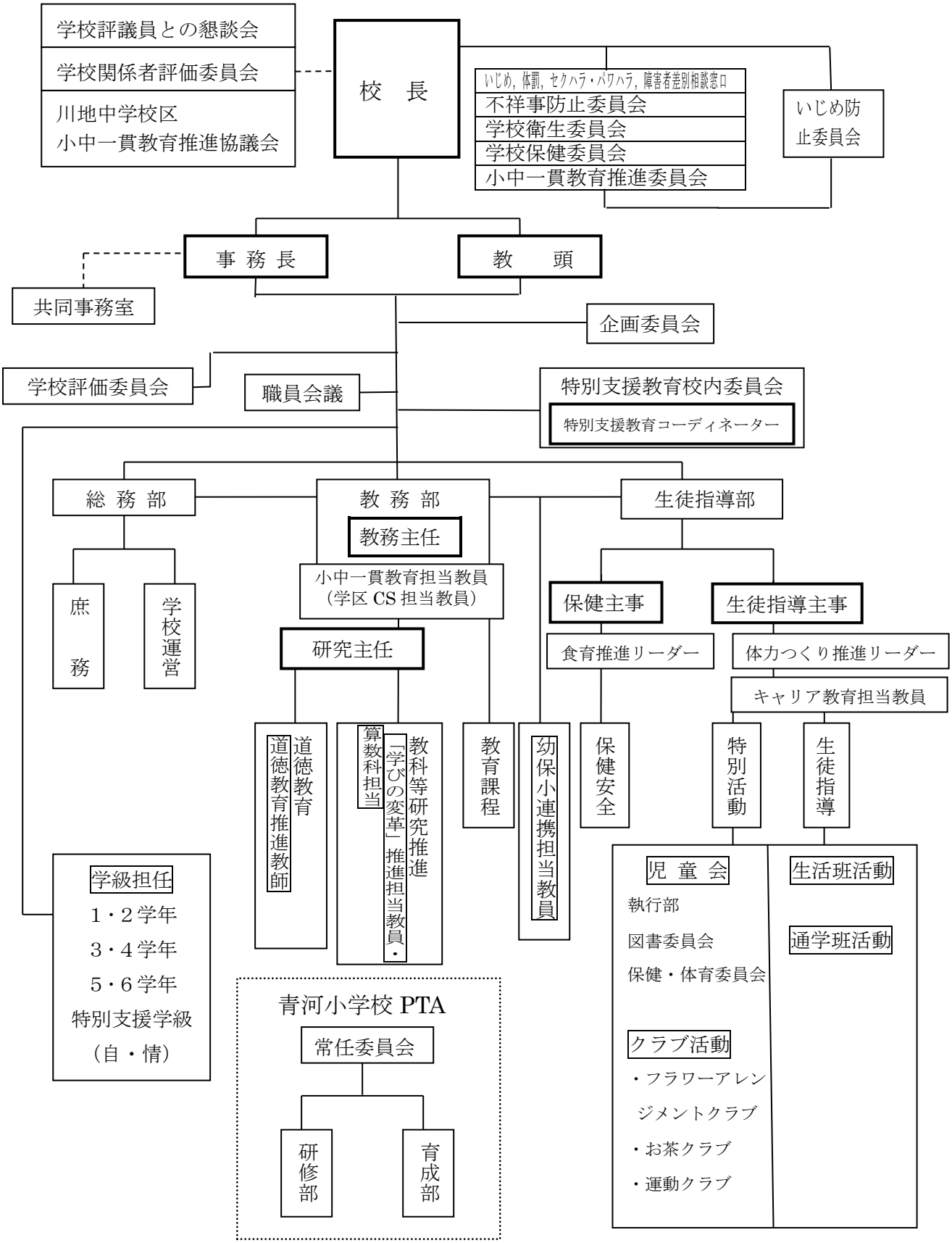校務運営組織図及び校務分掌表